

**BOROUGH OF MENDHAM  
MEETING OF THE MAYOR AND COUNCIL**

**November 10, 2021, 7:00PM**

**AGENDA**

[Revised November 9, 2021]

**1. CALL TO ORDER**

**2. MOMENT OF SILENCE AND FLAG SALUTE**

**3. MAYOR'S OPENING STATEMENT**

Notice of this meeting of the Mayor and Council of the Borough of Mendham was published in the Daily Record and Star Ledger, posted in the Phoenix House, and was filed in the Office of the Borough Clerk in accordance with the Open Public Meetings Act. Official action will be taken at this meeting.

**4. ROLL CALL**

Mayor Christine Serrano-Glassner  
Council Member Steven Andrew  
Council President John Andrews  
Council Member Brad Badal  
Council Member James Kelly  
Council Member Mary Sue Martin  
Council Member Brennan Reilly

**5. CONSENT AGENDA ITEMS**

- 1. Approval of Minutes:** October 25, 2021 Regular Meeting
- 2. Banner Display Request:** Mendham Business Association Holly Trail Event  
November 22, 2021 - December 4, 2021
- 3. Raffle Applications:** Minuteman Sports Club  
On-Premises 50/50 Cash Raffle  
December 17, 2021  
  
Minuteman Sports Club  
On-Premises 50/50 Cash Raffle  
January 10, 2022  
  
Minuteman Sports Club  
Off-Premises Merchandise Raffle  
January 25, 2022

**6. ORDINANCE FOR INTRODUCTION**

**#18-2021 ORDINANCE OF THE BOROUGH OF MENDHAM, IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY, AMENDING CHAPTER 187, STREET NAMES, OF THE BOROUGH CODE TO UPDATE STREET INFORMATION**

Summary: This ordinance amends Chapter 187, Street Names, of the Borough Code to include three additional street names.

Public Hearing scheduled for November 29, 2021.

**7. ORDINANCES FOR PUBLIC HEARING/ADOPTION**

**#13-2021 ORDINANCE OF THE BOROUGH OF MENDHAM, IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY, AMENDING THE BOROUGH CODE TO PERMIT OUTDOOR DINING AND OUTDOOR SEATING TO FACILITATE SMALL BUSINESS RECOVERY NEEDED IN LIGHT OF THE COVID-19 PUBLIC HEALTH EMERGENCY [Tabled from October 25, 2021]**

Summary: Recent changes in the economy, including a public health emergency and resulting social distancing requirements, have led the Borough's Finance Committee to review outdoor dining requirements. The Governing Body desires to enable local restaurants and food and beverage service establishments, with appropriate guidelines, to serve customers and encourage social distancing requirements. This ordinance permits outdoor dining and outdoor seating and is consistent with the Borough's long-term Master Plan vision of protecting the small-town character of the community, while also helping to maintain a healthy business district.

Legal Notice Statement: Legal notices were published indicating that Ordinance #13-2021 was introduced and passed on first reading, as amended, at the September 9, 2021 and indicated the date, time and place of the rescheduled public hearings on said ordinance. At the October 25, 2021 meeting, Ordinance #13-2021 was tabled and the public hearing re-noticed to November 10, 2021. Copies of this Ordinance were made available to the public and posted in accordance with the law.

**Public Hearing**

Mayor Serrano-Glassner will open the public hearing at which time any interested person will be given an opportunity to be heard on this Ordinance. To ensure that every citizen has an opportunity to speak, the Mayor will recognize the individual and ask them to clearly state their name and address for the record.

After the public hearing is closed, the Borough Council will consider Ordinance #13-2021 for final passage and adoption.

**#15-2021 ORDINANCE OF THE BOROUGH OF MENDHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, AMENDING CHAPTER 102, FEES, § 102.1, SCHEDULE OF FEES, TO INCORPORATE OUTDOOR DINING PERMIT FEES**

Summary: This ordinance amends Chapter 102, Fees, of the Borough Code to reflect the new outdoor dining permit fees.

Legal Notice Statement: A legal notice was published indicating that Ordinance #15-2021 was introduced and passed on first reading at the October 13, 2021 meeting and further indicated that the second reading and public hearing would be held on November 10, 2021 at 7:00 p.m. Copies of this Ordinance were made available to the public and posted in accordance with the law.

**Public Hearing**

Mayor Serrano-Glassner will open the public hearing at which time any interested person will be given an opportunity to be heard on this Ordinance. To ensure that every citizen has an opportunity to speak, the Mayor will recognize the individual and ask them to clearly state their name and address for the record.

After the public hearing is closed, the Borough Council will consider Ordinance #15-2021 for final passage and adoption.

**#16-2021 ORDINANCE OF THE BOROUGH OF MENDHAM, COUNTY OF MORRIS AND STATE OF NEW JERSEY, AMENDING ARTICLE XVII, RESIDENT PERMIT PARKING, OF THE BOROUGH CODE TO ESTABLISH A PERMIT PARKING FEE**

Summary: This ordinance establishes resident permit parking in municipal parking lots.

Legal Notice Statement: A legal notice was published indicating that Ordinance #16-2021 was introduced and passed on first reading at the October 13, 2021 meeting and further indicated that the second reading and public hearing would be held on November 10, 2021 at 7:00 p.m. Copies of this Ordinance were made available to the public and posted in accordance with the law.

**Public Hearing**

Mayor Serrano-Glassner will open the public hearing at which time any interested person will be given an opportunity to be heard on this Ordinance. To ensure that every citizen has an opportunity to speak, the Mayor will recognize the individual and ask them to clearly state their name and address for the record.

After the public hearing is closed, the Borough Council will consider Ordinance #15-2021 for final passage and adoption.

**#17-2021 ORDINANCE OF THE BOROUGH OF MENDHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, AMENDING CHAPTER 102, FEES, § 102.1, SCHEDULE OF FEES, TO INCORPORATE FEE FOR PERMIT PARKING IN MUNICIPAL PARKING LOTS**

Summary: This ordinance amends Chapter 102, Fees, of the Borough Code to reflect the new residential permit parking fee in municipal parking lots.

Legal Notice Statement: A legal notice was published indicating that Ordinance #15-2021 was introduced and passed on first reading at the October 13, 2021 meeting and further indicated that the second reading and public hearing would be held on November 10, 2021 at 7:00 p.m. Copies of this Ordinance were made available to the public and posted in accordance with the law.

**Public Hearing**

Mayor Serrano-Glassner will open the public hearing at which time any interested person will be given an opportunity to be heard on this Ordinance. To ensure that every citizen has an opportunity to speak, the Mayor will recognize the individual and ask them to clearly state their name and address for the record.

After the public hearing is closed, the Borough Council will consider Ordinance #15-2021 for final passage and adoption.

**8. RESOLUTIONS**

**#142-2021 RESOLUTION AUTHORIZING THE HIRING AND APPOINTMENT OF ANTHONY JOHNSTON AS A FULL-TIME EMPLOYEE IN THE DEPARTMENT OF PUBLIC WORKS**

**#143-2021 RESOLUTION CANCELLING OUTSTANDING CHECKS**

**#144-2021 RESOLUTION AUTHORIZING TRANSFERS BETWEEN CERTAIN BUDGET APPROPRIATIONS IN THE 2021 CURRENT FUND BUDGET PURSUANT TO N.J.S.A. 40A:4-58 [Two-thirds affirmative vote required]**

**#145-2021 RESOLUTION AUTHORIZING THE CANCELLATION OF AN UNEXPENDED BUDGET APPROPRIATION BALANCE IN THE 2021 GENERAL OPERATING BUDGET [Two-thirds affirmative vote required]**

**#146-2021 RESOLUTION AUTHORIZING THE RELEASE AND REFUND OF VARIOUS MENDHAM BOROUGH ZONING BOARD OF ADJUSTMENT ESCROW BALANCES**

**#147-2021 RESOLUTION ACCEPTING DONATION OF A USED 2018 FORD EXPLORER SUV VEHICLE FROM THE MENDHAM BOROUGH FIRST AID SQUAD**

**#148-2021 RESOLUTION OF THE BOROUGH OF MENDHAM UPDATING AND REVISING THE PERSONNEL POLICIES AND PROCEDURES MANUAL**

**9. ADMINISTRATOR'S REPORT**

Discussion of the 2021 Best Practices Inventory

**10. COUNCIL REPORTS**

**11. ATTORNEY'S REPORT**

**12. MAYOR'S ITEMS**

**13. PUBLIC COMMENTS**

This is an opportunity for the public to comment on any matter or concern. To ensure that every citizen has an opportunity to speak, the Mayor will recognize the individual and ask them to state their name and address for the record. Speakers are asked to limit their comments to four minutes. Please note that Public Comments do not follow a question-and-answer format; however, a member of the Governing Body may offer a brief response when it is helpful to do so.

**14. APPROVAL OF VOUCHERS**

Bills List dated November 10, 2021

**15. EXECUTIVE SESSION**

**#149-2021 RESOLUTION PROVIDING FOR A CLOSED SESSION NOT OPEN TO THE PUBLIC PURSUANT TO THE NEW JERSEY OPEN PUBLIC MEETINGS ACT N.J.S.A. 10:4-12b.**

The Mayor and Council of the Borough of Mendham will adjourn into closed session to discuss the following subject matter(s) without the presence of the public in accordance with the Open Public Meetings Act exemptions, N.J.S.A. 10:4-12b for discussion of the following stated matter(s):

Matter(s) to be discussed: Attorney-Client Privilege Matters: 1. Real Estate in Mendham Borough  
2. Morris Area Energy Cooperative

Following the closed session, no other matters will be discussed or acted upon in public session by the governing body. The Mayor and Council will reconvene into public session only for purpose of adjourning the public meeting.

**16. ADJOURNMENT**

REMINDER: The next scheduled meeting of the Mendham Borough Mayor and Council has been rescheduled to November 29, 2021, at 7:00 PM, the Garabrant Center, 4 Wilson Street, Mendham.